



**BURLINGTON DOWNTOWN BUSINESS ASSOCIATION  
BOARD OF DIRECTORS MEETING ~ VIA ZOOM  
WEDNESDAY MAY 5, 2021**

**Present:** S. Bell, L. Bouchard-Bain, M. Eade, S. Peachey, P. Skoretz, A. Ucar E. Vine B. Wodhams and Councillor Lisa Kearns  
**Staff:** L. Birmingham, B. Dean and S. Statham  
**Regrets:** B. Glazier, D. Walker and J. Wilkins  
**Guests:** T. Evershed – Special Business Areas Coordinator – City of Burlington  
J. Jones – Membership Services  
S. McQuade – Cypress Strategies / Strategic Planner Consultant  
L. Sharma-Seth – Mending the Chasm / Membership Counsellor

**Meeting Chaired by B. Wodhams**

**1. Call to Order 8:05 am**

B. Dean acknowledged guest L. Sharma-Seth to the meeting. B. Dean also stated R. Catherall, Special Business Areas Coordinator has returned to the West Coast for personal reasons and Todd Evershed will be our representative once again. Welcome back Todd.

**2. No declarations of interest declared.**

**3. Approval of Past Minutes: April 7, 2021**

Motion by: P. Skoretz Second by: M. Eade  
"To approve the minutes of Wednesday April 7, 2021 as presented."  
Motion Carried

**4. Draft 2020 Financial Statement: B. Dean / L. Birmingham**

The draft 2020 FS prepared by Deloitte had been circulated prior to the meeting for the Board's review. There were no questions.

Motion by: M. Eade Second by: P. Skoretz  
"To adopt the draft 2020 Financial Statement as presented."  
Motion Carried

Staff to contact Deloitte with confirmation of the Board's motion.



**9. Next Meeting: Wednesday September 8, 2021 8:00 am  
VIA ZOOM**

**Adjournment 10:05 am**