



**BURLINGTON DOWNTOWN BUSINESS ASSOCIATION
BOARD OF DIRECTORS MEETING ~ VIA ZOOM
WEDNESDAY FEBRUARY 3, 2021**

Present: S. Bell, L. Bouchard-Bain, M. Eade, B. Glazier, R. Martin, S. Peachey, P. Skoretz, D. Walker, B. Wodhams and Councillor Lisa Kearns
Staff: L. Birmingham, B. Dean and S. Statham
Regrets: E. Vine and J. Wilkins
Guests: R. Catherall – Special Business Areas Coordinator – City of Burlington
A. Ucar – Incoming Director
J. Jones – Membership Services – BDBA
S. McQuade – Strategic Planner Consultant

Meeting Chaired by M. Eade

- 1. Call to Order 8:05 am**
2. No declarations of interest declared.
- 3. Approval of Past Minutes: December 2, 2020**
Motion by: S. Bell Second by: P. Skoretz
"To approve the minutes of Wednesday December 2, 2020 as presented."
Motion Carried
- 4. Councillor and Small Business Report – Councillor Kearns and R. Catherall**
 - **Capital Budget:** The City of Burlington's 2021 Capital budget for 2021 was approved in January 2021. Infrastructure investments include developing new parks, renewing existing roadways and storm drainage. The budget is approved for \$72.1M and includes an outlook on the 2022-2030 Capital Forecast. The remaining \$100K from 2020 will be spent on streetscaping downtown.
 - **Covid-19:** The City of Burlington has created an internal City Covid-019 Vaccine Coordination Task Force.
 - **Official Plan:** The Region has been working with the City to reconsider the Major Transit Station Area designation and to examine options to adjust the Urban Growth Centre boundary and to examine options to adjust the UGC boundary to generally align with the lands around the GO station.

The Notice of Decision from Halton Region considers that the new City of Burlington Official Plan conforms to, or does not conflict with, the Regional Official Plan, is consistent with the Provincial Policy Statement 2020, and conforms to, or does not conflict with, the applicable Provincial Plans and policies.

48 Appeals: LPAT has yet to determine the validity and effect of each appeal. At the first LPAT case management conference- for which a date has yet to be scheduled- the City will request that the Tribunal issue an Order confirming which portions of the Plan remain subject to appeal, and which portions are in effect.

- **90 Minute Parking Waived:** Residents parking in a municipal lot or street parking spot in downtown Burlington will get an extra 90 minutes of parking added to the time they pay for parking. Burlington City Council approved this initiative as a Pilot Project to temporarily amend Parking By-law 39-2016, effective Dec. 1, 2020. The program will run until April 20, 2021.
This initiative is supported by the Burlington Downtown Business Association to encourage residents to visit retailers in Downtown Burlington and support small businesses during these unprecedented times.
- **Elgin Promenade 4th Phase.** Next steps include completing detailed design, permits, approvals and tendering (Jan/Feb 2021).
 - For the entire presentation, please refer to Councillor Kearns report – attached.

5. Board Strategic Planning Session – S.McQuade

S. McQuade stated she has already met with staff for the first phase of the Strategic Planning process and now would like input from the Board. Please see attached for presentation.

6. New Business

B. Dean reminded the Board to sign, scan and return the Public Sector Standard 2200 to Florence Akinloye at the City of Burlington for the 2020 BDBA audit.

**7. Next Meeting: Wednesday March 3, 2021 8:00 am
VIA ZOOM**

8. Adjournment 10:05 am